



Mirabaud is an international banking group that provides a clientele of private and institutional investors, companies and finance professionals with highly customised investment, private banking and asset management services.

Based in Geneva, Mirabaud has evolved steadily over the years and now employs over 700 staff who, through their experience and expertise, perpetuate the entrepreneurial spirit that has guided the bank since its foundation in 1819. The Group now conducts its **Wealth Management, Asset Management and Securities** businesses in the main financial centres around the globe and has offices in Switzerland, the UK, Luxembourg, France, Spain, Italy, Canada, the United Arab Emirates and Brazil.

Our Operations team in Dubai within Wealth Management is looking to add:

SENIOR OPERATIONS OFFICER (DUBAI) – MUST BE FLUENT IN FRENCH

Profile & Qualifications :

- Seasoned individual with 5 -10 years' experience in operations (mainly back-office);
- Bilingual French and English is necessary;
- In-depth knowledge of securities and back-office processes;
- Ideally has exposure to Swiss banking / preferably from Geneva or Switzerland;
- Good Coaching & Communication skills;

Primary functions :

- Entry point to front office inquiries/requests relating to all transactions on client accounts
- Processing of incoming and outgoing cash transfers
- Control of bank's treasury and risk positions
- Placement of FX trades with head office treasury (Spot/Forward/Swap transactions)
- Monitoring securities transactions flow from front office to back office in head office
- Management of communications relating to corporate actions

Mirabaud Group is an Equal Opportunity Employer.

If you are interested in this role, please send your application via email to the following address:

recrutement@mirabaud.com

If you would like to pursue a career within the Mirabaud Group, please send us your CV to the same email address.



Notes:

Please be aware that Introductions from recruitment agencies will not be considered.
Only candidates with a suitable profile will receive a response.