



Joining Mirabaud, means entering an entrepreneurial and innovative environment. With the 7th generation of the Mirabaud family working within the bank, the culture is that of a family business. Mirabaud Asset Management is the high conviction asset management arm of Mirabaud. We provide a focused and specialized range of investment solutions to institutional and wholesale investors on a global basis.

## **Fund Distribution Officer**

### **Mirabaud Asset Management – Luxembourg**

Join the dynamic core of our asset management firm! Our Luxembourg UCITS Management Company and AIFM (“MAME”) seeks an expert to lead Distribution Oversight for our diverse fund portfolio, including UCITS and Alternatives. Seize the opportunity to shape and manage this pivotal function amidst our array of exciting development projects.

#### **A day in your future job:**

- Implement and oversee distribution network oversight policy and framework.
- Conduct due diligences for externally appointed distributors including, ongoing due diligence (KPIs and follow-ups), co-ordination of due diligence questionnaires, risk assessments, regular reporting, and contracts.
- Address clients and delegate issues related to distribution oversight.
- Coordinate Funds registration with foreign authorities.
- Coordinate creation of Funds marketing materials.
- Oversee Funds marketing materials.
- Support sales team in monitoring Funds’ In and Out flows.
- Stay updated on industry trends impacting distribution oversight activities.

#### **Your assets to succeed:**

- University degree or equivalent
- Proven experience working within the Asset Management industry, preferably within a distribution related activity or function
- Excellent understanding of Fund distribution chains, contractual arrangements and related operational challenges and associated risks
- Good understanding of IFM activities and its regulatory framework, such as CSSF circular 18/698
- Ability to work both independently and collaboratively within a team and larger organization
- Excellent organizational and project management skills with a Business-oriented mindset
- Strong communication and facilitation skills, with the ability to simplify complex issues
- Fluency in French and English

**Jump on the boat!**

- Family-friendly and dynamic environment;
- Direct impact on the business, no matter your position or seniority;
- Work in an environment that encourages autonomy and entrepreneurship;
- Flexible working arrangements to help you achieve a better work-life balance;
- Inclusion and equal treatment.
- Various employee benefits & family friendly benefits.

**Apply now: [recrutement@mirabaud.com](mailto:recrutement@mirabaud.com)**

**Notes:**

*Only candidates with a suitable profile will receive a response, thank you for your understanding.*